

Tiree Renewable Energy Limited Board Meeting Minutes



Date, Time	Thursday 4th May 2023, 7.30pm
Place	ZOOM Video Conference
Attendees	Board Members: Martin Finnigan (Chair, MF), Ann MacDonald (AMD), Iain MacDonald (IMD), John Bowler (JB) Trust Staff: Shari MacKinnon (SMK, Minutes), Phyl Meyer (PM), Jack Green Morgan (JGM)

1. Welcome and Apologies

MF welcomed all to the meeting.

2. Declarations of Conflict of Interest

All members of the Board confirmed there was no conflict of interest.

3. Previous Minutes, Matters Arising

One spelling correction to be made.

The minutes of the previous meeting were approved, proposed by John Bowler and second by Iain MacDonald.

Actions Update

#	Action	Owner	Due Date
3	Investigate planning conditions regarding decommissioning reserve.	JGM	CWFD
6	PM to obtain access to TREL bank Accounts.	PM	CWFD
16	SMK to circulate outstanding HH data information when she gets them.	SMK	6.10.22
17	MF to email ENERCON regarding no further updates.	MF	6.10.22
18	Follow up with ENERCON regarding missing credit note.	MF	6.10.22
19	MF to go back to Jill and Douglas with the 3 documents and confirm Douglas's £600 covers drafting these and TLT quotes cover reviewing these on behalf of the bank.	MF	6.10.22
20	PM to look into documents for the Big Lottery.	MF	6.10.22

Action 3: Closed. JGM confirmed that decommissioning reserve must be retained in a separate account.

Action 6: Carry Forward

Action 16: Carry Forward.

Action 17: Closed.



Action 18: Carry Forward. This relates to the credit note for use of the Terra Manrique. SMK and PM to check that this has now been received.

Action SMK/PM

Action 19: Carry Forward. The Board discussed the Coop loan security requirements and agreed it would easiest way to progress this would be to pay Coop lawyers to get it done. Unclear whether there was a quote provided.

Action 20: Carry Forward. There is some difficulty finding archived documents.

4. Renewables Study

JGM presented the outcomes of the Renewables Study.

The Board discussed and the following points were raised:

- The report should be published with redacted personal details to provide anonymity. Participants should be contacted and asked if they are happy to have their names published.
- Three possible viable projects were discussed, that could now be taken forward to feasibility stage:
 - Filling Station – Solar PV & Battery Storage
 - Crossapol – Private Wire Network (PWN) with Solar PV & Battery Storage
 - Milton Harbour Shed – Solar PV
- The above projects were discussed, and the following points were raised:

Milton Harbour Shed

- TCMAL own the shed – would TREL own the panels?
- TCMAL may wish to take the project forward themselves, which would allow TREL to focus on Crossapol project. If TCMAL do not have the capacity/capability to take this forward, they could commission TREL to deliver the project.
- Would be unfair for TREL to offer help to one community building and not others. Noted this would be a pilot project and if successful could be rolled out to other buildings.
- Are TCMAL interested in the project? Further discussions required with TCMAL before progressing.

Crossapol – Private Wire Network

- Noted that the occupants of the Business Units could affect the viability of this project. By the time funding is secured, the allocations process should have taken place.
- Further conversations required with all businesses and properties involved to progress the project.
- JGM is still looking at funding opportunities. Board agreed in principle that should external funding not be secured that TREL should fund feasibility works - £36k (as per CES estimate for works).
- JGM to progress planning and delivery of feasibility work.



Action JGM

Energy Audit

- CES quote received for £28k to do energy audit. Investigate if there is funding available for this.
- TCDT have committed to complete an energy audit as part of the Growth Plan.
- It is expected that more funding will be available over the next few years so hold fire with TREL match funding. Noted that although the info from this would be interesting, it isn't particularly useful to TREL, so not seen as a big priority, and should be reviewed again at a later date.

5. Operational Update

a. Electricity Contract

Quotes from two companies were circulated and discussed.

- SSE – there are 'hidden' or extra costs for metering/FIT charge.
- UPG – no extra costs

The Board discussed and agreed 30-month UPG contract term. PM will confirm with UPG.

Action PM

b. Turbine Repairs

The turbine has been fixed and up and running since 4th April. The new PPA rate is now in effect. The issue was due to coils overheating and needing replacement. No clarity from Enercon as to why the cooling failed.

JGM will contact Enercon to ensure that they are checking all of the coils.

Action JGM

Scada is being checked daily to confirm generation.

c. Insurance

- The 2023 renewal has taken place on same terms as last year.
- Payout: Awaiting final business interruption payment of £75K. PM chased Sedgwick regarding this earlier today.
- Outstanding issue of the Enercon invoice for container and other items. Bruce Stevenson were chasing Enercon directly regarding this – unsure if it is resolved.
- Noted that Enercon have now confirmed that the compensation relating to the final period of the down time is €78k. A credit note has not yet been issued and due to past experience – not clear when payment will be received.

6. Finance

The Finance Sub Group had met earlier in the day and reported that:

Tiree Renewable Energy Limited Board Meeting Minutes



- TCDT needs funds transferred by summer and FSG are recommending the TREL make a £100k donation to TCDT. This was agreed in principle, but an email will be circulated prior to the donation being made for approval.
- Progress is being made in the process of appointing new auditors and a new firm are likely to be appointed this month.
- AMD has a contact who may be able to provide a rough estimate tax computation and SMK will work with her to calculate this.

7. AOCB

The Board discussed the recruitment of new directors and ideally would like to have two new directors in place by the end of the year.

PM agreed to approach P. Coghill.

Action PM

8. Date of Next Meeting

10th August 2023 at 7.30pm

There being no other business, the meeting ended at 9pm.



9. Actions Update

Carried Forward.

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6	PM to obtain access to TREL bank Accounts.	PM	CWFD
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18	Follow up with ENERCON regarding missing credit note.	MF	CFWD
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20	PM to look into documents for the Big Lottery.	MF	CFWD

New Actions Assigned

#	Action	Owner	Due Date
21	Contact will be made with CS to determine his wish to still be involved in TREL Board activities	SMK	
22	Contact UGP regarding a 30-month electricity contract term.	PM	
23	Contact Enercon to ensure that they are checking all the turbine coils.	JGM	
24	Speak to P. Coghill regarding TREL Board membership.	PM	
25	Check that the EPK compensation amount (78k Euro) has been received.	SMK/PM	
26	Progress planning and delivery of feasibility work	JGM	