



Date/Time	12 th July 2022, 7.30pm
Location	ZOOM (Video Conference)
Attendees	<p>Trust Directors: Craig Smith (Chair, CS), Ann MacDonald (AMD), John Bowler (JMB), Jacquie Bennet (JaBe), Elspeth MacKinnon (EMK)</p> <p>Trust Staff: Kate Bauen (KB), Lauren MacArthur (LMA, Minutes), Jack Green-Morgan (JGM), Brodie Sim (BS)</p>

1. Welcome & Apologies

CS welcomed all to the meeting.

Apologies: Rhoda Meek (RM), Ian Smith (IS), Jamie MacDonald (JMD)

2. Declaration of Conflicts

AMD indicted a conflict of interest and will not take part in associated discussion on isleHoliday promotion

3. Minutes of Previous Meeting

a. June Meeting Minutes Draft

Minutes of the previous meeting, 14th June 2022, were approved pending one amendment, under TREL, change text to ‘Statcom, which is owned and operated by SSE’.

Minutes proposed by JMB and seconded by AMD.

b. Actions Follow Up

Actions Carried Forward from 14th June 2022

#	Action	Owner	Status
71	Gaelic Development Plan & Job Role - Compile a meeting summary and job description, circulate by email to make recommendations to the Board on way forward.	PM	CFWD

Actions assigned 14th June 2022

#	Action	Owner	Status
73	Write overview paper on the status of the Hynish topic and forward a summary of Trudy’s emails to the Board in advance of the meeting on TCDT Strategy.	PM	Closed
75	Contact WAA regarding assurances that TCDT will be at the table for discussion with Loganair.	PM/EL	Closed
76	Contact Aine Cooney and Peter Bain regarding improving communications between the Trust Youth Worker and the School.	PM	CFWD
77	The Board agreed that PM/BS will compile a proposal for the Board on the fund parameters, its administration and distribution pathways including options for funding and management of a resource for SOLAR.	PM/BS	Closed (See agenda point 6)



#	Action	Owner	Status
78	Contact MSP and MP to help with Fuel Station BT Issues.	JGM	Closed
79	a. PM will go back to Elaine Hayes and determine her expectations for the future of the shop b. PM will check any restrictions to the funding for the shop from current sponsors.	PM	CFWD
80	c. Work up a one-page paper on the benefits of TMF sponsorship for TCDT and circulate by email to Board. d. Assurance from TMF Committee that the people hosting activities are not having to pay to do so.	JMD	Closed

4. Community Consultation (BS, JGM)

General

Albi Taylor the graphic facilitator used for the consultation day, cannot be contacted. BS will contact RM to try and find other ways of contacting her to obtain the graphics output from the day.

No movement on the summary report content or community communication regarding output from the consultation day due to staff illness. There is still the possibility of creating word clouds to help feed back to the community.

The Board discussed this and felt that feedback to the community is essential giving an indication of where we are with the process and what the next steps are. BS to create a draft communication and circulate to the Board for approval. **BS to ACTION**

There are three topics which still need further discussion with the community on what the potential solutions are:

Child care

A survey was undertaken regarding child care services would be used, how many days a week etc with 9 responses. BS will schedule meetings with previous child carers on the island and will approach other potential service users on the island

Scottish child-minding association are doing a recruitment drive to support people in rural areas set up a childminding business- This includes free training, £750 grant. BS will use this as a lead in to the conversation via social media.

Mull and Iona Community Trust have been selected for a childcare Pilot. BS is requested to contact them to find out more info on the selection process for the pilot. **BS to ACTION**

Creative Industries

Contact list of people working in this area has been compiled. BS is working on contacting them to have a follow up conversation about what support could look like and what could the trust do to enable this

Adaptation

JGM has issued a survey, with the help of JoBo, regarding the solutions the trust could do support. This has been promoted by TRD and hard copies of the survey delivered. The survey closes Friday 15th July. JGM will report back on results



The Board discussed the need for a clear plan on the next steps and timeframes for the Development Plan to capture the Working Group milestones on discussing, refining and proposing solutions and on working up the structure and format.

BS to ACTION

The Board indicated that the Working Group should meet before the next Trust Board Meeting in August and feedback given at the next Board Meeting.

BS to ACTION

5. Hynish Working Group

JGM issued a summary from the Hynish Working Group on the negotiation strategy to the Board. All members of the Board have confirmed by email that they are happy with the strategy except IS and EMK.

There were no questions regarding the paper.

The Board discussed this, and the next steps agreed are as follows:

- JGM to check with PM if any communication with Trudy MacKenzie has been made over the last few weeks
- JGM to contact IS and EMK for formal approval of the negotiation strategy by email.
- JGM then to contact the lawyer after responses are received to validate the Trusts approach to the discussions.
- JGM will then organise the next meeting with Trudy Mackenzie

JGM to ACTION

6. The Cruas Fund

BS issued a summary paper as pre-read to the Board. The Board discussed this, and the following points were raised:

- The paper is not about the SOLAR project but is about TCDT moving forward on comments from the community during the consultation.
- AMD indicate the figures outlined in the report need to be checked for worst- and best-case scenarios and need risk checked.
- We should not indicate absolute figures but keep the terminology vague, for example use of the term 'small top-up grant' until we have a better idea of the number of applicants.
- We need a clearer idea on the extent of need to be sure we are covering it.
- There was not a massive uptake on the fund previously partly due to the type of community we have and pride, but also that it was not widely advertised. This time around this is seen as being much less of a factor as we move into winter.
- John Holliday favours a method of anonymously submitting a self-assessment of being in 'Fuel Poverty'.
- Eligibility criteria still needs to be clearly defined and we may want to check the numbers of permanent residents we have on the island over winter if possible to get a better idea of potential uptake.
- Communication around the reasons for the fund, the assessment and application process are absolutely crucial.

The Board agreed that Option 2 should be adopted as it has the potential to reach more people.

The Board agreed that an anonymous self-assessment form approach should be taken.

The Board discussed the timeframes involved as applications should be open from October with a potential application window extending to January 2023.



- Everything related to communication, access and delivery needs to be in place for the application window opening as well as the wider principles and framework of the fund (for example, how many times can a household apply, application review framework, etc).
- BS indicated that the support landscape will change as the situation gets worse and we should review the fund at the end of the year.
- This should become a standing agenda item for the Board from October if the new Board (post AGM) agree that addressing fuel poverty in this way is part of the Trusts role.

The Board discussed the position of the Trust in relation to SOLAR and the Cruas Fund and agreed that the TCDT position is that TCDT is making a grant donation to the Cruas Fund for delivery by SOLAR. All aspects related to governance and administration are for SOLAR to define and deliver (for example framework, criteria, confidentiality, etc). TCDT Board are happy to give a steer or direction if needed.

Further discussion took place around resource for SOLAR to be able to deliver the Cruas Fund.

BS indicated to the Board that:

- They currently have no support worker or access to funds
- They do not have the capacity to roll out the Cruas Fund in their current form and need more input from TCDT by forming a partnership
- Possible options for delivery could either be through existing TCDT Staff or through creation of a new role. In either case, TCDT would need to facilitate this in some way.
- Any new role could include other, TCDT focused, community poverty-based support work.

The Board discussed this and agreed the following:

BS will go back to the SOLAR team and provide feedback on the approvals taken for Option 2 and a self-assessment approach. **BS to ACTION**

BS will detail what is involved in SOLAR delivery of the Cruas Fund and the minimum hours per week/month required for delivery and bring t the next Board Meeting with the details and plan on the communication approach and messaging. **BS to ACTION**

7. Communications (Emma)

a. New Trust Website - Information Only

No questions

b. Community Market Concept Proposal

The Board discussed the proposal and agreed that EL should contact Fiona Dix and the personnel at the Rural Centre about past community and craft markets and reasons why they were both popular and why they petered away. Feedback to be given at the next Board Meeting. **EL to ACTION**

c. IsleHoliday Promotion

EL & KB met with Iona Campbell from isleHoliday to discuss how the relationship between isleHoliday and Discover Tiree/TCDT can be reset and communicated for both current Discover Tiree subscribers and any potential subscribers.

The potential for a joint ZOOM event has been discussed using the change in short-term letting licensing regulations as a pull in to start a dialogue with current DT subscribers. The Board were in favour of this.

8. Windfall Fund



a. CSI 22 006 Tiree Agricultural Society Discovery Tent

Application approved for £475 to purchase a marquee, 100% of the total costs of the project

b. CSI 22 007 Screen Argyll Sea Change Festival

Application approved for £3000 toward costs of the Sea Change Festival, 44% of the total costs of the project

9. Reports

a. Core Report

No questions

b. Staff Report

No questions

c. Finance Reports

No questions. JaBe requested that the full name of the Windfall Funds is used on reports and not acronyms.

10.AOCB

Community Minibus

The community minibus was used for the first time during TMF. Unfortunately, there was damage to the bus on Friday 8th July when it was driven into a fencepost. No other driver was involved. KB and JB gave an overview of the damage which was thought at the time to be superficial. However, on subsequent days the minibus started to have battery problems cutting out until it broke down completely and had to be towed back to the Trust carpark.

GM Minibus, on PM advise, was contacted however a response is still awaited.

The Board discussed this and advised to go through the Insurance Agent for repair due to the nature of the issues.

11.DONM

- Tuesday 9th August 2022, 7.30pm by ZOOM.

Tiree Community Development Trust
July 2022 Board Meeting Minutes



Actions Carried Forward from 12th July 2022

#	Action	Owner	Deadline
71	Gaelic Development Plan & Job Role - Compile a meeting summary and job description, circulate by email to make recommendations to the Board on way forward.	PM	12 th Jul 22
76	Contact Aine Cooney and Peter Bain regarding improving communications between the Trust Youth Worker and the School.	PM	12th Jul 22
79	PM will go back to Elaine Hayes and determine her expectations for the future of the shop PM will check any restrictions to the funding for the shop from current sponsors.	PM	12th Jul 22

Actions assigned 12th July 2022

#	Action	Owner	Deadline
81	Create a draft communication regarding where the Trust is with the Development Plan process and circulate to the Board for approval. Contact Mull and Iona Community Trust and ask them for info on the selection process for the childcare pilot. Create a plan on the next steps and timeframes for the Development Plan to include the Working Group milestones on discussing, refining and proposing solutions and on working up the structure and format. Schedule the next Working Group before the next Trust Board Meeting in August.	BS	9th Aug 2022
82	Check with PM if any communication with Trudy MacKenzie has been made over the last few weeks Contact IS and EMK for formal approval of the negotiation strategy by email. Contact the lawyer after responses are received to validate the Trusts approach to the discussions. Organise the next joint Hynish discussion meeting with Trudy Mackenzie JGM to ACTION	JGM	9th Aug 2022
83	BS will go back to the SOLAR team and provide feedback on the approvals taken for Option 2 and a self-assessment approach. Provide detail for the next board meeting about SOLAR delivery of the Cruas Fund and the minimum hours per week/month required. Together with details and plan on the communication approach and messaging.	BS	9 th Aug 2022
84	Contact Fiona Dix and the personnel at the Rural Centre about past community and craft markets. Feedback at the next Board Meeting.	EL	9 th Aug 2022