



Date/Time	8 th November 2022, 7.30pm
Location	ZOOM (Video Conference)
Attendees	Trust Directors: Ann MacDonald (AMD), Rhoda Meek (RM), Craig Smith (CS, Chair), Jacqui Bennett (JaBe), Elspeth MacKinnon (EMK) Trust Staff: Phyl Meyer (PM) Kate Bauen (KB, Minutes), Part Time: Jack Green-Morgan (JGM), Shari MacKinnon (SMK)

1. Welcome & Apologies

CS welcomed all to the meeting.

Apologies: Jamie MacDonald (JMD), Ian Smith (IS) John Bowler (JB),

2. Declaration of Conflicts

None were declared.

3. Minutes of Previous Meeting

Minutes of the October 2022 Board Meeting were approved. Proposed by JaBe and seconded by EMK.

Actions Update:

Carried Forward from October 2022

#	Action	Owner	Deadline
86	Establish a working group to look at the child care issue and what the best solutions would be with community members.	BS	REMOVE
88	Finalise arrangements for cash payments for the fuel station at Buth a' Bhaile with Elaine Hayes.	PM	CFWD

New Actions Assigned October 2022

#	Action	Owner	Deadline
95	PM and JGM will work up text for inclusion of Beach Access & Parking into the Development Plan and feedback to the Board by email.	PM	DONE
96	JGM will investigate costs and timing of external translation of the CDP to coincide with the publication of the plan and inform the Board.	JGM	DONE
97	PM will draft an invitation to meet with Curam for circulation to the Trust Board for approval before being sent out	PM	DONE
98	Memorandum and Articles update – a meeting with directors and TC will be organised to form a working group.	PM	CFWD
99	Feedback the outcome and comments regarding Discover Tiree to the DT Committee.	PM	CFWD

Action 86: Brodie Sim (BS) has recommended holding off on setting up a Childcare Working Group until a consultant has been appointed to research childcare provision leading to a recommended Childcare Action Plan with solutions. This will allow us to avoid any conflict of interest in the event that potential Working Group members wish to apply for the consultancy. **Remove the Action.**

Action 88: This is ongoing. PM has followed up with Elaine with current status being that she is organising a Staff Meeting and will take a decision at that point. Trust Staff are happy to attend to answer any



questions. The Board expressed concern that this needs to be closed as soon as possible in a way that works for both the shop and the Trust. In the meantime, Trust Staff need to enter any cash payments at the shop till point. **CFWD**

Action 95: Done

Action 96: JGM has a translator lined up to translate at 9p/word and deliver on time for the publication of the CDP. **Done**

Action 97: Done

Action 98: TC Young has been contacted and the meeting will come after the AGM to ensure new Directors are included in the discussion. **CFWD**

Action 99: Still open. Kris Milne to be informed. **CFWD**

4. Community Development Plan

JGM thanked the directors for their input to the final version of the full and shortened versions of the CDP (pre-circulated).

The Board approved the documents.

Next steps:

- Translation work will be initiated Wed 9th November 22
- Publication Thursday 24th November 22 to coincide with publication of An Tirisdeach
- Hard copies (100 of both long and shortened versions) will be available in TCDT office.
- The reporting model (approved in the October Board Meeting) will be triggered

The Board clarified that the costs for translation and printing were included in the Core Budget Costs for the CDP project.

The Board thanked TCDT Staff for all of the work and effort put into every aspect of the new CDP.

5. Cruas Project

Please see the Trust Activities Report

- Applications to the Cruas fund have had a steady start since 01st Nov.
- Over £300 was raised for the fund by the raffle at the Trust Fireworks Event on 4th November.

6. Windfall Fund

SET 22 004 Tiree High School applied for £859 for cost of flights, bus travel and accommodation to allow attendance of 4 pupils/1 staff at the Nature Scotland Awards in Edinburgh on 17th November due to the nomination of the Great Bumble Bee Book (heavily TCDT funded) for an award. This application is for 70% of the total project cost of £1214. The school has contributed £50 toward food, parents have purchased tickets @ £61 each.

The Board approved the application.

7. Funding

Please see the Trust Activities Report

An application relating to the Cruas project and also tendering for a piece of consultancy work to develop a childcare action plan for Tiree has been submitted to both the Rural and Island Communities Ideas into Action Fund, and the Argyll and Bute Community Led Learning and Development Fund.



Scottish Land Fund application for Business Units is in progress. Still awaiting valuation of the land, still liaising with ACHA.

Final report has been submitted to Community Land Scotland for the Gaelic funding.

Progressing an application for the Greening Community Buildings Fund for the Island Centre in the coming weeks.

8. Reports

a. Trust Activities Report

No questions raised.

b. Finance Subgroup Feedback & Budget/Cashflow Report

The Trust Accounts for 2021 were approved by email prior to the Board Meeting.

AMD presented the Finance Report October 2022 (revised) and the Board discussed the elements contained therein.

The FSG had looked at what funds TCDT may be required to commit in the next year for projects where work has already begun on/that are about to commence. External funding is being sought for the childcare feasibility study and delivery of Cruas Fund.

The FSG recommends that TCDT ringfence these funds (see below) within the Investment Fund as a caution, and if external funding is secured, they will be re-released back to the Windfall Fund

- £2,000 Purchase of Land for Business Units project
- £10,000 Childcare feasibility study
- £20,000 Housing project & associated legal costs
- £11,000 Delivery of Cruas Fund

The Board approved this recommendation.

- The 2003 budget will be presented to the new Board in Dec 2022
- SMK and AMD are working on a 3–5-year TREL financial projection to allow TCDT to plan projects over the life of the Community Development Plan.
- The TCDT finance resource needs to be increased and the methods used modernized. This is due to the increasing scope of work across subsidiaries which will carry on increasing in the next years. The FSG are looking at establishing a Modern Apprentice role in 2023 to support SMK. A contingency plan will also be needed due to the core skills required.

9. AOB

a. AGM

- As the auditors previously used are no longer available to us SMK/PM are preparing a brief to go out to tender for Auditors. The TCDT Board should be instructed to replace them by the membership at the AGM.
- All preparation ongoing
- TCDT members sign up online by app will be facilitated



b. e-Bike Proposal

JGM had circulated a proposal for a community e-bike project to the Board in advance of the meeting.

The Board discussed the paper, and the decision was taken that the timing is not right for the project to be taken forward however, it should remain on file to be picked up on at a future date. Costing projections for maintenance and repair should also be included in any future proposal.

c. Hynish

The Board discussed the paper which had been pre-circulated by RM.

The Board approved the approach proposed.

Next Steps:

- RM will contact Trudy MacKenzie informing her of the Board decision
- The HT Board will be given the opportunity to also approve the approach
- Phyl and Trudy will work together to get a Memorandum of Understanding drawn up.

d. CMAC/Fuel Operations & Cash Flow Loan

PM indicated that CMAC have stated they will cease fuel operations in December. We will support them to empty their tanks by their deadline by closing the Crossapol fuel station for a few days if needed (which was a prior commitment we made).

The Board discussed the repayment of the £40k loan extended by Tiree Trust to CMAC in order to maintain fuel supply until Crossapol Fuel Station was open. There is no current proposal from CMAC on loan repayment – indicated that he is expecting a report from them for the Board by the end of November.

The Board discussed the need to have this loan repaid now as the money is needed to fund other projects.

ACTION PM:

Speak to Andy Wright regarding the loan terms originally put in place

Raise the TCDT Boards request to have a plan of action to the TCEL Board.

e. Sustainable Tourism Report

The final version of the sustainable Tourism report has been circulated to the Board by Emma Leslie. The Board discussed this, and the following points were raised:

- The report is a recommendation for the island as a whole – not specifically as an action list for TCDT. Other community ventures or businesses are free to take the recommendations and work up a project they feel necessary.
- The Electric Vehicle part of the report gives the impression that TCDT are actioning and own certain activities when this is not the case. PM will speak to EL to amend the introduction to ensure clarity on the principles. **ACTION PM/EL**

f. Curam Meeting Wed 9th Nov

Board members RM, EMK and JaBe will meet with the three Board members of Curam to discuss how best to improve the relationship and partnering between the two charities and to discuss how best to finalize arrangements for the use of the Community Minibus by Curam.



10. DONM

14th Nov TCDT AGM

13th Dec TCDT Board Meeting

There being no further business the meeting concluded at 21.50h

11. Actions Summary

Carried Forward

#	Action	Owner	Deadline
88	Finalise arrangements for cash payments for the fuel station at Buth a' Bhaile with Elaine Hayes.	PM	Dec 22
98	Memorandum and Articles update – a meeting with directors and TC Young will be organised to form a working group.	PM	Dec 22
99	Feedback the outcome and comments regarding Discover Tiree to the DT Committee.	PM	Dec 22

New Actions Assigned November 2022

#	Action	Owner	Deadline
100	CMAC: Speak to Andy Wright regarding the loan terms originally put in place Raise the TCDT Boards request to have a plan of action to the TCEL Board	PM:	Dec 22
101	Sustainable Tourism Report: PM will speak to EL regarding an amendment to the introduction to ensure clarity on the principles.	PM	Dec 22