



Date/Time	24 th January 2023, 7.00pm
Location	ZOOM (Video Conference)
Attendees	Trust Directors: Rhoda Meek (RM, Chair (except last item)), Donnie Campbell (DC), Eoghann McGregor (EMG), Christine Coghill (CC), Martin Finnigan (MF), John Bowler (JB) – from 7:30pm, chaired last item Trust Staff: Phyl Meyer (PM), Lauren MacArthur (LM, Minutes)

1. Welcome, Apologies & Introductions

Apologies were received from Elspeth MacKinnon (EMK) and Jacqui Bennett (JaB).

John Bowler (JB) joining the meeting at 7:30pm.

An addition to the agenda was made – Item 10C – under AOCB – Correspondence from the An Talla committee regarding the future of the hall and Trust involvement.

2. Declaration of Conflicts

RM declared a conflict of interest for 10c AOCB Proposed use of room in Unit 4.

3. Previous Minutes and Matters Arising

The previous minutes were approved. Proposed by MF, seconded by CC.

Actions Update – See attached February Actions Tracker sheet.

4. Actions taken between Meetings

1. Proposed new regular agenda point – to capture activity/actions taken between meetings.

a. Housing Needs Assessment

Approved the process that PM outlined in a paper for going ahead with the tendering. This is in progress.

b. Directors Code of Conduct

Dealt with under matters arising – new version formally signed off and agreed as an ordinary resolution to be notified to all subsidiaries as a group policy update.

c. Child Care

Agreeing what spec this was going to be before it went out – consultant is now selected.

Continuing the discussion with what the role description should look like if we are going to do it by employment or consultancy. Agreed to proceed on basis of a short-term employment arrangement but to clearly label it as fixed term consultancy.

5. Gaelic Development

a. Consideration of 'Gàidhlig in Tìree' paper pre-circulated to the board by DC

RM gave an overview of the paper and what the next steps for DC would be assuming board approval is achieved.



1. A request to approve DC to have initial talks with the different organisations mentioned and the way forward for Gaelic. Do this by having some exploratory conversations with SMO, MSP, Senior officials about more radical approach to how were looking at Gaelic in Tìree

CC has said she is happy to help DC with any work.

An amended paper is to be sent out with a fourth point being added.

DC suggested that the 'Gàidhlig in Tìree' paper should be sent out with the application pack for the new Gaelic development officer role.

ACTION: Board has agreed to DC's three proposals and the three steps he would like to take at the end of his paper.

2. Decision: Set up working group?

This was discussed via email about setting up a working group as part of this.

Allowing groups such as CNAP, Fèis, other groups with an interest to be involved in talking about the future of Gaelic in Tìree.

Also for potentially setting up events and things which involve a wider group of people

3. Decision: Immediate term staffing (Gaelic Officer)

Awaiting funding information from Bòrd na Gàidhlig.

PM to reach out to BNG regarding this funding outcome

PM TO ACTION

Board has agreed to go ahead with immediate term staffing and take it forward to recruit a combined projects officer / Gàidhlig Development Officer.

PM TO ACTION

DC amended this to take count of four action points.

6. Windfall Applications

- PM to clarify with the school that the teacher won't be able to claim their cost back from the local authority

PM TO ACTION

Discussion: Do we want to put in place a general ongoing understanding with school for our funding of trips?

- RM suggested that we give the school a budget that can be used to support them.
- This would involve asking them for reports on trips etc
- Hold this idea and wait to see what comes up from the Mrs Nisbett Trust as this exists for supporting education on Tìree
- If there are any more school applications this year they should be sent round by email for approval from the board



7. Funding Updates

- Applications that had been previously discussed around the initial stage of the Cruas Project are all completed in terms of being approved. Funds now need to be drawn down.
- PM has been working on multiple new funding bids this month. An application for Business Units project to Highlands & Islands Enterprise is in progress.
- In discussion with the National Lottery Fund regarding a funding bid for the continuation of the Cruas project and an application form will be completed.
- Application to Bord Na Gàidhlig is currently being worked on.
- Still awaiting feedback from Scottish Government on Empowering Communities Fund.

8. Working Group Reports

A. Hynish

- This has been progressing since the agreement of the working group was able to go ahead.
 - A proposed task list was developed after a meeting with the Hebridean Trust and the Hynish Working Group which was sent around by email. This was agreed everyone was happy with it and it was then sent to the Hebridean Trust who also agreed they were happy with it.
 - There is £2,000 worth of Scottish Government money marked as part of a funding offer to the Hebridean trust to cover help the cost of the help provided by the Trust.
 - PM to create a formal quote of what we will be able to deliver for £2,000.
 - JGM has been moving forward with this and there has been comms put out from the Hebridean Trust about the consultation they are carrying out on Thursday 26th January.
 - It was agreed that it should be made clear that it is the Hebridean Trust delivering this with assistance from the Trust, and that this is not a Trust project.
- Hynish

B. Formation of Housing Working Group

- A Background paper was previously circulated.
- There are two main approaches:
 - Potential conventional housing project near Pierview
 - Innovative Island Housing Solutions project
- Potential conventional housing project near Pierview:
- Housing work is being prioritised by HIE, and HIE are offering continued development funding. HIE anticipate continuing this support by making it a two year commitment rather than a one year commitment
- A working group is needed to start developing a plan and strategy for this project.

Initiative Islands housing solutions project:

- HIE aren't going to be doing as much as thought on this.
- A discussion took place on how this is going to be taken forward. It was agreed it will be discussed at the first working group meeting.
- If both projects are going to be taken on then a dedicated resource that has a specialist in housing will be required. – housing officer post.
- The possibility of a rural burden or a bond for future housing options on the island was discussed.
- The board has agreed they are happy to form a Housing Working Group – This so far includes Andy Hayes, DC and RM.



- C. Formation of a Childcare Working Group
- This was previously discussed but delayed until there was a consultant appointed.
 - The board agreed to set up the Childcare Group.
 - CC and suggestion of JaB of joining the Childcare Group
 - The board has agreed to go forward with consultancy but working on the agreement around employment as we move forward option for Jen Alcock
- D. Discover Tìree – Next Steps re Tourism Development
- At RM's request this item was chaired by JB**
- Currently in the process of refreshing the memberships for Discover Tìree
 - Implemented changes to the pricing.
 - Progressing the community market idea – As there is now no Tourism and Communications Officer this is now lower on the priorities list but is still being progressed by Kate and Lauren in meantime.
 - There is a need to reach a view on what Discover Tìree's role should be and what the Trusts position should be on some of the key questions that arise
 - There is a need for a process to figure out a way forward on this.
 - Would be helpful to get more people on Discover Tìree Committee as the working group for this, but Trust Board may take its own view separately.
 - There is currently no specific board representation for this.
 - RM is happy to be involved in discussions about working groups, next steps broadly. RM will not be involved in discussion that would affect IsleHoliday.
 - Agreed to go ahead with forming a meeting with Discover Tìree members.
 - PM to organise a meeting – To work with KB on this with circulating what this could look like

ACTION - PM

9. Reports

a. Trust Activities Report

- The report was pre-circulated to the board
- PM has noted in the report about the Tìree Transport Forum. The Trust has acted as a facilitator/secretariat for these meetings before – Phyl's intention is to only play that role at these meetings and doesn't expect the Trust to often need to take a policy position there, but the option is available for a board member being present at these meetings to cover that possibility.
- A very productive meeting with TCMAL board which has moved a lot forward. PM noted his thanks to DC for his assistance in moving things forward positively.

b. Finance/ Budget/ Cashflow Report

- This was pre-circulated to the board .
- This includes the final position of December which hasn't been seen until now.
- Variances and expenditure that we didn't spend – This was attempted to be taken into account when the budget was drafted for 2023.
- Includes the proposal to transfer £1,000 from Community Support Fund to Skills, Education, Training and Travel Fund in December to stop this going into minus, because of the Windfall Applications approved in December.

10. AOCB



- A. Ranger Service incurring of up-front cost for book printing
- This is over the standard amount
 - This is usually done as a windfall fund
 - The board are happy to approve this
- B. Resolution: Tìree Trust Group Agreement (refresh)
- Framework document which enables the functioning of the Group, and describes the relationship between the Trust as parent company and the subsidiaries that it owns
 - Sets out major areas of what are Trust decisions, and what is left up to the subsidiary to decide themselves
 - Provides for group policies – Where the parent body sets a position for the whole group and has to align with that
 - This makes sure we don't end up in a position where one of the subsidiaries finds itself heading in a different direction from the rest of the Trust
 - This template is solicitor approved and applies to every subsidiary in exactly the same way
 - What would be useful to do now is to gather together the policies that already exist and send around in a pack to all subsidiaries so they all know what they are and can follow them
 - Issues that have been picked up recently where it would be useful to review what is in the group policies around staff protocol, links, and ensuring everyone is on the same page
 - Board has agreed to make the resolution that we reaffirm the group agreement
- ACTION**
- Board has agreed that work is done on updating group policies as and when appropriate
- ACTION**

- C. Addition: Correspondence from the An Talla committee regarding the future of the hall and Trust involvement
- PM had previously spoken with Ian Gilles at TCB regarding the future of An Talla
 - PM suggested we would be happy to have conversations regarding this but made no specific commitments
 - John Bottomley has now given an invitation to the Trust Board to attend a meeting
 - PM, RM and MF have agreed to attend the meeting with TCB and An Talla

Rhoda left the meeting at this point, due to conflict of interest with the final item. JB assumed the role of Chair.

- D. Proposed use of Room in Unit 4
- IsleHoliday are looking for an office space at the Island Centre. Phyl suggests that the extra space we are currently using in Unit 4 could accommodate this – we are not fully utilising the space. Initial discussion with TCB led to their suggestion that the room be leased by them directly to IsleHoliday and that we could separately arrange with them to share space for storage.
 - This would involve a written agreement with IsleHoliday.
 - Board agreed that Trust should still pay towards the rent of the room on a fair basis (e.g. half the current rate we are paying TCB, for half the space for storage only).
 - PM to go back to IsleDevelop and TCB to indicate we are happy for them to negotiate on the use of the space and separately propose an agreement that the Trust are going to share the space for storage.
 - PM to draft a written agreement between Trust and Isle Develop and circulate for approval.

ACTION PM

Urras Thiriodh / Tìree Community Development Trust
Jan 2022 Board Meeting Minutes



- Trust Board: Tuesday 14th Feb 2023 at 7.00pm

There being no further business the meeting concluded at 21.30