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| **Date** | 19th October 2020 |
| **Time** | 7.30pm |
| **Venue** | Zoom (Video Conference) |
| **Present** | **Trust Directors:** Ian Smith (Chairperson), Ann MacDonald, Janet Bowler, Martin Finnigan,  Craig Smith, Elspeth MacKinnon, Adam Milne, Jamie MacDonald  **Staff**: Andy Wright, Shari MacKinnon |

1. **Welcome and Apologies**
   * The chair welcomed all present, apologies were received from Derek Campbell, William Angus MacLean and Andy Hayes.
2. **Conflicts of Interest**

* JB & EMK declared a conflict of interest under item 4a of the agenda – Windfall Fund – Tiree Rural Development Application, and took no part in the discussion or decision.
* IS declared a conflict of interest under item 7 of the agenda – AOCB – Buth a Bhaile Rent, and took no part in the discussion or decision.

1. **Previous Minutes and Matters Arising**

* **AW** has given feedback to Hebridean Trust regarding funding.
* **MF** has been in touch with the Health and Social Care Partnership and a meeting has been set up. **MF**, **AW** and John Holliday (Cùram) will attend this meeting.
* It was agreed to discuss the recent Cùram proposal with SIF. ***AMD to action.***
* Feedback has been given to Argyll and Bute TSI suggesting that more hours are required to carry out the role effectively. Awaiting feedback.
* There being no other matters arising the minutes of the previous meeting were approved, proposed by **CS** and seconded by **MF.**
* The minutes from a short meeting that took place following the AGM were circulated and discussed. The minutes were approved, proposed by **CS** and seconded by **JB.**

1. **Windfall Fund**
2. **Tiree Rural Development - Application**

* An application was received from **Tiree Rural Development** for **£1,400** to go towards their project Purchase of Land Stage One (Valuation)**.** The total cost of the project is **£1,800.** This application was approved and **Tiree Rural Development** will receive **£1,400** to go towards their project from the Community Support Fund.

1. **Enquiries**

* One enquiry was received this month. This was discussed and feedback will be given to the applicant. ***SMK to action.***

1. **Reports**
2. **Finance Report**

* The finance report had been previously circulated and was discussed.
* It was agreed to review the ring-fenced pending payment Windfall awards. ***SMK to action.***
* A discussion took place about a finance session. It was suggested this could be included in the Growth Plan review meeting.
* It was noted that Ian Tainsh made an offer to the board prior to his retiral at the AGM to investigate investment options. Ian is working on this. Agreed to make contact with Ian and thank him for the generous offer. ***AW to action.***

1. **Staff Reports**

* The staff reports had been previously circulated and were discussed.
* Feedback has now been received for the Stage One application submitted to the Regeneration Capital Grant Fund (RCGF) for the business units project. The application has been rejected and feedback states this is due to our project not being as far forward to other applications received – with plans and planning permission in place. This fund is opened annually and RCGF have encouraged an application to be submitted next round.

1. **Housing Project**

* Investigations are still on-going to identify suitable land. The land at Heylipol has now been sold so is no longer available.
* The Rural Housing Fund closes at the end of December 2020 and it is looking likely that an application will not be ready for this deadline.
* It was noted that Westray Trust has recently taken on ownership of a house and plan to convert it into flats. A discussion took place regarding purchasing houses that are for sale on Tiree. The pros and cons of this were as follows:

Pros:

* + Good investment.
  + Quicker timescale than building – could get a family into a house quite quickly, income generation would start right away.
  + Retains housing opportunities – stops another property becoming a second home/holiday house.

Cons:

* + Value for money/access to funding external funding – doesn’t appear to be as easy to get funding to purchase houses as it is for new builds.
  + Doesn’t add to the number of houses available on the island.
  + Quality/technology – wouldn’t be as up-to-date as a new build.
* It was agreed to discuss this idea further at the November Growth Plan review meeting.

1. **Gaelic Development Officer Post**

* Rhoda Meek was appointed to this post in September but due to a change in her circumstances she has since decided not to take the job. The post was re-advertised with a closing date of 16th October and three applications have been received. Line management team is due to review the applications and make arrangements for interviews.

1. **Fuel Project – Tiree Community Enterprise Ltd (TCEL)**

* Design & Build Tender closing date was 9th October. Four contractors were invited to tender, two bids had been received, with the other two contractors deciding not to quote.
* TCEL board met this afternoon to review and discuss the tenders. A number of questions arose at this meeting and TCEL are now looking to take some advice regarding getting more information from the contractors that have quoted. Tenders will be scored following clarification.
* It was noted that the Trust contribution to this project is £95k towards capital costs and £70k to fill the tanks. It was agreed to ring-fence this in Investment Fund on the Windfall budgets. ***SMK to action.***

1. **Community Events – Bonfire/Fireworks & Christmas Lights**

* Members of staff prepared and circulated a paper regarding community events prior to the meeting and it was agreed by email that the bonfire/fireworks event would be cancelled this year, with the budget for this being allocated to a bigger Christmas lights display.
* LR will take the lead on this project.
* Suggestions included: tyres/creels tree? Something at Tullymet, An Iodhlann, phoneboxes? Investigate if projectors can be used to light up buildings?

1. **AOCB**

**Growth Plan/Finance Meeting**

* A discussion took place and the suggested date of Tues 24th Nov was agreed. Check if this date suits DC, WAML and AH. ***IS to action.***

**Community Owned Veterinary Practice**

* A report produced by Mark Stanley – Coll & Tiree Vets had been discussed at a previous board meeting. It was noted that Mark has approached Trust directors to discuss the proposal. A discussion took place about the report and it was suggested that this be discussed further at the Growth Plan meeting in November. Recirculate report and notify Mark that this will be discussed further at next month’s meeting. ***IS to action.***

**Buth a Bhaile Rent**

* It has previously been agreed that due to the COVID-19 situation that there would be no rental charge from April – September and this was to be reviewed in September. It was agreed that before any further discussion regarding this can take place to ask Elaine for an update. Circulate update to directors. ***AW to action.***

1. **Date of Next Meeting**

* November Board Meeting - Tuesday 10th November | 7.30pm | Zoom
* Growth Plan/Finance Meeting – Tuesday 24th November - TBC

There being no other business the meeting was closed at 9.05pm.

**Summary of Actions**

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| **ACTION** | **COMPLETED BY** | **ACTION DUE BY** |
| Discuss Cùram proposal with SIF | AMD | 10th November |
| Feedback to Windfall enquiry | SMK | 23rd October |
| Review ring-fenced Windfall payments | SMK | 10th November |
| Make contact with Ian Tainsh regarding investments | AW | 10th November |
| Ring-fence Trust contribution to fuel project | SMK | 10th November |
| Contact DC/WAML/AH regarding date for GP/finance meeting | IS | 23rd October |
| Recirculate MS report/feedback to MS regarding meeting | IS | 31st October |
| Ask EH for update and circulate to directors | AW | 23rd October |