



<b>Date/Time</b>	12 <sup>th</sup> Oct 2021, 7.30pm
<b>Location</b>	ZOOM (Video Conference)
<b>Attendees</b>	<b>Trust Directors:</b> Ian Smith (Chair, IS), Ann MacDonald (AMD), Martin Finnigan (MF), Craig Smith (CS), Andy Hayes (AH) <b>Trust Staff:</b> Kate Bauen (minutes) (KB), Phyl Meyer (PM)

### 1. Welcome & Apologies

IS welcomed all to the meeting and indicated apologies from Jamie MacDonald (JMD).

### 2. Declaration of Conflicts

None

### 3. Minutes of Previous Meeting and Matters Arising

#### a. Minutes

Minutes of the previous meeting (28<sup>th</sup> Sep 2021) were approved: proposed by CS and seconded by MF.

Actions Carried Forward

#	Action	Owner	Status
1	Review and update the Performance and Disciplinary Policy.	PM/IS/CS	C/FWD
5	PM will speak to other island communities regarding their community Business Unit experiences particularly with procurement and construction (e.g. Colonsay, Mull, Jura, Bunessan).	PM	C/FWD

Actions 28th Sep 2021

#	Action	Owner	Status
14	PM will inform the subsidiaries of the mandated AGM date.	PM	CLOSED
15	PM will prepare a summary of TCDT resolution change options to bring to the October Board Meeting for discussion.	PM	CLOSED
16	There are several avenues where Zoe Wilson may obtain further guidance and help. PM will contact her and pass on the recommendations:	PM	CLOSED
17	Contact John Holliday to indicate the decision regarding execution of the Cruas Fund to allow progression of the current outstanding application.	PM	CLOSED
18	EMK and PM will take this back to the TCEL Board Meeting Thu 30th September for the final decision to be made. The TCDT Board are happy to meet with the TREL Board to discuss further. EMK and PM to ACTION	EMK/PM	CLOSED
19	Go back to Liz Kerr regarding An Turas, request more information including repair history and cost, clarity on the legalities of changing ownership, any transfer stipulations or restrictions.	PM	CLOSED
20	PM will redistribute finance report in the coming days and any questions should be directed to CS.	PM	CLOSED
21	PM will follow up with Janet Bowler on handover of the draft induction pack and bring the topic to the October Board Meeting.	PM	CLOSED



Matter arising from actions update:

**Action 14:** PM has spoken to all subsidiaries, will send confirmation of AGM by email. **Action Closed.**

**Action 19:** See Agenda point 3d **Action Closed.**

Action 21: IS has spoken to Janet Bowler. She will send the induction pack in due course. The intention is to combine its use with training from Mark Ewing after the AGM. **Action Closed**

### **b. AGM Planning**

#### **i. M&A Resolution Change Proposals**

The Board discussed the draft proposals to the TCDT Memorandum and Articles.

Please refer to email dated and document circulated 8<sup>th</sup> October 21 (PM\_8Oct21\_Draft changes to M+As ) by PM with draft proposals (TCDT-MAs-Update-2021-Draft):

Change 1: Change proposal rejected

Changes 2 - 6: Discuss the proposals with M. Ewing, reword and circulate to Board as soon as possible.

**PM to ACTION**

#### **ii. Director Recruitment**

Director recruitment is ongoing, several members of the community have been approached by members of the Board. Over the next two weeks the Board are requested to circulate the discussions they have had by email to ensure no duplication.

### **c. Bumblebee Book Progress**

No feedback at this time.

### **d. Tiree Art Enterprise, An Turas**

- Feedback from Liz Kerr indicated that there are no restrictions tied to the transfer of An Turas.
- The Board voted to transfer ownership to TCDT. **PM to ACTION**

### **e. Windfall Fund**

PM confirmed that he followed up with C. Spink and informed her that the Windfall request would need to be formalised in terms of her making a request from an organisation or company.

## **4. Finance and Project Reports**

### **a. Core Activities Report (GM & Subsidiaries)**

#### **i. Business Units Project**

The draft Stage 2 application is now with Argyll and Bute Council for feedback

### **b. Staff and Projects Report**

- No Youth update this month.



- Funding has been applied for to allow the Gaelic Development Officer extra hours to work on events over the coming period. The fund source is one of the partners of Bòrd na Gàidhlig. Feedback is expected by end of October.
  - Planning for the Community Firework event on 5<sup>th</sup> November is underway and will take place at the Rural Centre. A public notice will be placed in An Tirisdeach 28<sup>th</sup> October. TCDT Staff are in the process of consulting the neighbours regarding objections. The Board requested that those crofters using common grazing on the Reef are consulted as cattle will be present as of 1<sup>st</sup> November.
- PM to ACTION**

### c. Finance Report

Please see page 2 of the Finance Report for October 2021 distributed by SMK.

- Item 1 will be carried forward to the November or December Board Meeting to ensure that forecasting by TREL Board and Accountants is completed.
- Item 2, proposed Subsidiary maintenance fund under Windfall, was approved.

### 5. Directors Induction Pack

- See page 2, Action 21 update.

### 6. AOCB

#### a. IT Equipment for new staff.

PM will circulate the quote for new IT equipment to the Finance Sub-Group for approval as soon as possible.

**PM to ACTION**

### 7. Date of Next Meeting

- Trust Group AGM            Monday 8th November at 7pm by ZOOM
- Board Meeting            Tuesday 9th November at 7.30pm by ZOOM

There being no other business, the meeting concluded at 21.40h



## 8. Action Summary

### Actions Carried Forward

#	Action	Owner	Due Date
1	Review and update the Performance and Disciplinary Policy.	PM/IS/CS	Nov 2021
5	PM will speak to other island communities regarding their community Business Unit experiences particularly with procurement and construction (e.g. Colonsay, Mull, Jura, Bunessan).	PM	Nov 2021

### Actions assigned 12 Oct 2021

#	Action	Owner	Due Date
22	Discuss the M&A change proposals with M. Ewing, reword and circulate to Board as soon as possible.	PM	20 <sup>th</sup> Oct 21
23	Progress Transfer of Ownership of An Turas to TCDT	PM	9 <sup>th</sup> Nov 21
24	Crofters using common grazing on the Reef to be consulted regarding Fireworks event as cattle will be present on the Reef as of 1st November.	PM	20 <sup>th</sup> Oct 21
25	PM will circulate the quote for new IT equipment to the Finance Sub-Group for approval as soon as possible.	PM	20 <sup>th</sup> Oct 21